Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

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M. Alfredo

03 November 2026

DIVISION MEMORANDUM
No. 471 s. 2026

CONDUCT OF THE FINANCE AND ADMINISTRATIVE CONVERGENCE FOR AO II AND ADAS FIELD PERSONNEL

To: Assistant Schools Division Superintendent
Chief Education Supervisors of CID and SGOD
Public Schools District Supervisors/In-Charge
School Principals and Teachers-in-Charge
Administrative Officer II
Administrative Assistant (ADAS) Field Personnel
All Concerned SDO Personnel

1. The Schools Division Office of Benguet, through the Administrative Section, in coordination with the Finance Services, shall conduct the **Finance and Administrative Convergence for AO II and ADAS Field Personnel** on November 5–6, 2026, from 8:00 AM to 5:00 PM at Rosepine Hotel, Mae Bahong, La Trinidad, Benguet.

2. This two-day activity aims to strengthen the competencies of field administrative personnel and promote uniform, efficient, transparent, and accountable implementation of financial and administrative processes. It shall provide a venue for policy updates, clarification of procedures, sharing of field experiences, and resolution of common operational concerns.

Specifically, the convergence shall focus on the following areas:

a. Harmonization of financial liquidation procedures, including documentary requirements, common deficiencies, and submission timelines;

b. Orientation on Republic Act No. 12009, otherwise known as the New Government Procurement Act (NGPA), and its Implementing Rules and Regulations;

c. Orientation on the National Employees Union (NEU), particularly its membership, programs, benefits, and responsibilities;

d. Implementation of the Client Satisfaction Measurement (CSM) based on applicable DepEd guidelines;

e. Discussion of relevant administrative policies, personnel-related transactions, records management, reporting requirements, and other field concerns; and

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f. Mental wellness awareness, stress management, self-care practices, and the promotion of a supportive workplace.

3. The activity shall be attended by **Administrative Officer II (AO II) and Administrative Assistant (ADAS) field personnel** assigned to public schools and field offices under SDO Benguet, together with concerned Division Office personnel, resource speakers, and facilitators.

4. The participants are expected to actively participate in the technical discussions, workshops, open forums, and group activities. They shall also contribute to the identification of common administrative concerns and the formulation of practical recommendations and action plans to ensure the consistent implementation of agreed procedures.

5. Lunch and AM & PM snacks shall be provided chargeable against the SDO MOOE while travelling expenses shall be charged against available local funds subject to the usual budgeting, accounting and auditing rules and regulations.

6. This memorandum shall serve as the official travel authority for all identified participants (Enclosure1).

7. Immediate dissemination and strict adherence to this memorandum are directed.

sgd

CARMEL F. MERIS
OIC- Schools Division Superintendent

Enclosure: As stated

Annex 1

	District	Elementary and Integrated School Name	Position	Name of Personnel
	Atok			
1		Adoyunan Elementary School	AO II	DOMERIS, RHESA
2		Beckes Pol-oc Primary School	AO II	COLTE, JURLEN
3		Bilis Elementary School	AO II	COBCOBO, CHIN CHIN MEL
4		Boneng IS	AO II	ARAIS, JESS
5		Bonglo Elementary School	AO II	SARAC, LIBINA
6		Bosleng Elementary School	AO II	AREOLA-MORALES, JONAH
7		Busoc Primary School	AO II	KISIM, MIA
8		Cagui-ing Integrated School (formerly135379-Cagui-ing ES)	AO II	SELVINO, JEDDAH
9		Calasipan Elementary School	AO II	MAGSIANO-PALKING, MARYLOU
10		Balansi Arenos ES (formerly Caliking ES)	AO II	TAWA, DELAILAH
11		Camp 30 Elementary School	AO II	EVASCO-BAGAYAO, HAZEL
12		Celo Haight ES (Paoay ES)	AO II	DIMAS, MARY ANN
13		Dalmacio Miguel Primary School	AO II	FIANZA, JORDAN
14		Englandad Primary School	AO II	SITAM, NORY JANE
15		Filomena P. Cating ES (Atok Central ES)	AO II	POSAYEN, CAROLINE
16		Inuman PS	AO II	TOMEY, JANNA
17		Ja'pa ES (Ja'pa PS)	AO II	CAGAS, LUSILA
18		Mauro Laruan ES (Banayakeo ES)	AO II	ZAPARITA, SHIRLYN
19		Naguey Elementary School	AO II	SANTOS, JENNYMAE
20		Oyusan Primary School	AO II	IGNACIO, KATHLEEN ROSE
21		Pasdong Elementary School	AO II	ALCOS, GEMMA
22		Rufino Alawas ES (Tulodan ES)	AO II	DEPAYNOS, CRIZELDA
23		Topdac Elementary School	AO II	MARTIN, ELVIRA
24		Sabdjat PS (reopened SY 2020-2021)	AO II	FIANZA, LYNIE
	Bakun			
25		Alicay-Segundo ES (Dalingoan ES)	AO II	TUDAS, JUVIELYN
26		Ampusongan Elementary School	AO II	PONGDAD, BEVERLY
27		Bagtangan Elementary School	AO II	LAURIAN, CHERRYL MAE
28		Bagu Integrated School (formerly 135402-Bagu ES)	AO II	SALDET, ALANG
29		Bakun Central School	AO II	BAGANO, HAZEN LYN
30		Barbarit Primary School	AO II	CAYAT, DENAVE
31		Batanes Elementary School	AO II	PAPAT, JAYNELYN
32		Bulisay Elementary School	AO II	BAGNISEN, SABENA
33		Cabutotan Elementary School	AO II	LAITA, LEONA

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34		Cadsi-Amoy ES (formerly Bilig ES)	AO II	MAYAT-AN, ELVIE
35		Mateo Balsaoen ES (formerly Cadsi-Amoy ES-Poway Annex)	AO II	ABANSI, ARNETH
36		Copcopit Elementary School	AO II	SO-OC, NERISSALYNE
37		Dio-alan PS (Ca-ang ES)	AO II	ABIASEN, MARISSA
38		Guing-oy Elementary School	AO II	TANACIO, RECAH JOY
39		Kayapa Elementary School	AO II	BEGAWAN-RIVERA, JENNY
40		Ketagan-Cabatan ES (Beto ES)	AO II	CABATAN, LYNNIE ANN
41		Labinio-Acquisio Elem. School	AO II	GALAGAL, FLORY JANE
42		Labinio-Mariano ES (Alibacong ES)	AO II	SEG-IDEN, AIZA
43		Lamew Elementary School	AO II	ABYADANG, SKYE
44		Legab Elementary School	AO II	BAUTISTA, SILVESTER
45		Masalin PS	AO II	AMURAO, FINALYN
46		Nagawa Elementary School	AO II	DEL-AMEN, LEONIDA
47		Palidan Integrated School	AO II	MENDOZA, RECHELLE
48		Sinacbat Elementary School	AO II	BISLEY, ROXANNE
49		Talbino ES (Sipitan ES)	AO II	BAWAS, JANICE
50		Tanas ES (Namagtey ES)	AO II	ATONEN, CHARITY
51		Tap-ayao-Abiyang ES (Dada ES)	AO II	SO-AN, SHARMIENE
52		Tingbaoen-Galisen ES (Gambang ES)	AO II	BUDAS, ANNIE
53		Yugo Bantales Elementary School	AO II	BILAYAN, MICHAEL
	Bokod			
54		Adonot Elementary School	AO II	DOCASAO, BRITTANIE
55		Akbot Alicnas Elementary School	AO II	CANGSAN, JUNIEL
56		Alberto Cuilan Memorial School	AO II	AGUSTIN, EWALD
57		Alfredo P. Chanao ES (Lebeng ES)	AO II	DURANTE, JOANA
58		Ambangeg Elementary School	AO II	CASIMERO, JULIET
59		Ambayec ES	AO II	MACKAY, MARK CHRISTIAN
60		Ambuklao Elementary School	AO II	IMADO, JOANA RIZZA
61		Bakian Guiniawan PS	AO II	
62		Banao Elem. School	AO II	CARBONEL, JOANNE
63		Bangao Elementary School	AO II	ERICO, FLORENCE
64		Bangen Elem. School	AO II	BEDSO, MARGIELYN
65		Bantas Suanding ES	AO II	PATERNO, ROMEA
66		Bawempeta PS	AO II	BAYACSAN, RHONA MAE
67		Bila Elementary School	AO II	GOSGOS, PERLIE JOY
68		Bisal Elementary School	AO II	
69		Bokod Central School	AO II	ALICO, ERROL
70		Bulo Elementary School	AO II	SUIDTA-SALAMO, JOYCE
71		Bunagan Primary School	AO II	BASATAN, GEMMA
72		Camanggaan Elementary School	AO II	

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73		Celo Doni PS (Pigingan-Diseb PS)	AO II	SOLANO, LOREINE MAE
74		Daklan Elementary School	AO II	SAMSON, ELVIE
75		Ekip Elem. School	AO II	
76		Galsa Elementary School	AO II	PATING, BRIGETTE
77		Karao Elementary School	AO II	PAAY, AVALINA
78		Karao Tribe Elementary School	AO II	LAURETA, GISELA
79		Kawal Elementary School	AO II	DELOS SANTOS, JENETHZ
80		Kiweng Primary School	AO II	CADPINO, RACHELLE
81		Liboong Primary School	AO II	ESNARA, ROSELYN
82		Line 10 Elementary School	AO II	MINONG, JENALYN
83		Nawal Integrated School	AO II	DUMALIW, ALELI ANGEL
84		Naswak Elementary School	AO II	AYADI, ALBERTO
85		Otbong Primary School	AO II	PABLO, ERMELINDA
86		Palansa Elementary School	AO II	SIMON, SHYLYN
87		Pidile Primary School	AO II	BALASO, ALDA
88		Pilpiok Elementary School	AO II	PALMA, JIE ANN
89		Poodan Elementary School	AO II	
90		Tikey Primary School	AO II	BATO, VENUS
91		Wakal Elem. School	AO II	ARAIS, CRISTINE
	Buguias			
92		Abatan Elementary School	AO II	WAYAN, DESHEL
93		Alapang Elementary School	AO II	DINULONG, MELGY
94		Matso-Tokiyas ES (formerly Ambanglo Elementary School)	AO II	TANIP, DONA GWYNETH
95		Amgaleyguey Elementary School	AO II	LADUAN, MARJORIE
96		Antopac-Lusong Primary School	AO II	SANO-AN, EMILON
97		Amlimay Integrated School	AO II	EGSAN, FEEVA
98		Bacasen-Wakit Elem. School	AO II	CALWAG, CHARINA
99		Bad-ayan Integrated School	AO II	BUTAG, HYLENE
100		Bangao-Moreno Elementary School	AO II	PIL-O, RONALYN
101		Bangsalan-Daganos Elementary School	AO II	LIAGON, CHARLINE
102		Bano-oy Elementary School	AO II	
103		Bayoyo Elem. School	AO II	BESTRE, RUDYLEEN
104		Bekes Elementary School	AO II	MAGCIANO, WILMA JOY
105		Bot-oan Elementary School	AO II	ESPADA, NORIEL
106		Buguias Central School	AO II	OLA-O, MARICHELLE
107		Buyacaoan Elementary School	AO II	PADSUYAN, CLARA
108		Cabuguiasan-Kigangan PS	AO II	
109		Calamagan Elementary School	AO II	WALSIE, MARY JOY
110		Catlubong-Adiston Elem. School	AO II	ADISTON, CRESANTA
111		Gatawa C. Dontogan Integrated School (Cayapas Integrated School)	AO II	PITPITUNGE, CHARISH

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112		Cotcot-Talabis Elementary School	AO II	GABOL, AMYLEEN
113		Deccan Elementary School	AO II	TOCLO, SHERNETTE
114		Engay Willie Bay-an Elementary School	AO II	PISTOLA, APRIL JOY
115		Guioeng Elem. School	AO II	DINULONG, SHERWIN
116		Bay-an-Bankin Elementary School	AO II	ALINGBAS, KRIZEL MAE
117		Cayat-Laduan Elementary School (formerly Ladoan PS)	AO II	VILLARUZ, LEMARIE
118		Lam-ayan Integrated School	AO II	BENITO, HYSEN
119		Lengaoan-Waking Integrated School	AO II	AGUSTIN-AWAL, JANINE
120		Loo ES	AO II	ROMERO, ZYRA FAITH
121		Nabalicong-Saltin Elementary School	AO II	BAKIADAN, JOAN FLORENCE
122		Natubleng Elementary School	AO II	PAYANGDO, ROSEMARIE
123		Naytokyab Elementary School	AO II	
124		Orlani-Telitel Primary School	AO II	MADAY-A, MELANIE
125		Paing ES (Paing-Dulinen PS)	AO II	MENZI-TOMAS, JELEEN
126		Pan-ayaoan Elementary School	AO II	
127		Pasbol-Belino Elem. School	AO II	LARUAN, JOVELYN
128		Pugo-James Mocate ES	AO II	
129		Saclalan-Sagandoy Elem. School	AO II	LEEG, JELYNE
130		Sagandoy Integrated School (formerly Sagandoy ES)	AO II	BALISTO, DONNA
131		Sinipsip Elementary School	AO II	BIGO, ALICIA
132		Taba-ao Marcos ES	AO II	LANGTIWAN, NARISSA
133		Tin-apan ES (Tin-apan-Amdondon MC)	AO II	BACDAYAN, ARFEL
134		Tindo-Bosania Elementary School	AO II	BABNGO-O, MYLENE
135		Tonglo-Cariño PS	AO II	LAMSIS, MYLENE
	Itogon I			
136		Baguio Gold Elementary School	AO II	FRONDARINA, GARY
137		Binga Elementary School	AO II	FAUSTO, JEANNE
138		Botic ES (Guisset Com. School)	AO II	PERANEL, CHRISTINE JOY
139		Domolpos Community School	AO II	BAYENG, PEREZ
140		Gold Creek Elementary School	AO II	YEC-EW, KRISTINE MAE
141		Gumatdang IS	AO II	DIASE, CARLO RAY
142		Jose F. Opiles ES (Petican Community School)	AO II	TACTAC, MAY ANNE
143		Labilab Elementary School	AO II	SAKITO, JUDYLYN
144		Liang Primary School	AO II	SIANO, RYAN GEORGE
145		Loacan Elementary School	AO II	KITONGAN, HAZEL
146		Luneta Elementary School	AO II	CAWAS, ISAAC NOEL

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147		Lusod Community School	AO II	BENJOK, LAARNI
148		Maximino F. Lopez ES (Anteg-in ES)	AO II	ADOLFO, DONNA
149		Midas Elementary School	AO II	ABUAN, CHARINE (on maternity)
150		Pacalso Elementary Schol (Bua ES)	AO II	ASIONG, CRIZALYN MAE
151		Saybuan Primary School	AO II	MANUEL, JOSELINE
152		Tinongdan Elementary School	AO II	GUILOD, LUZVIMINDA
153		Tocmo IS	AO II	DAYUWAN, JEMAEMA
154		Tuding Elementary School	AO II	BARCENA, LALYN
155		Ucab Elementary School	AO II	LUPANTE, LIZELLE
	Itogon II			
156		Acupan Elementary School	AO II	
157		Ampucao Elementary School	AO II	OLANOS, MARITES
158		Balatoc Elementary School	AO II	DEO, JESSICA
159		Banget Elementary School	AO II	
160		Dalicno Elementary School	AO II	CARIÑO, JOSEPHINE
161		Daynet Elementary School	AO II	FELICIANO, DANDY
162		Fianza Elementary School	AO II	COLAS, JOANA MARIE
163		Goldfield Elementary School	AO II	PADOPAD, JOAN
164		Itogon Central School	AO II	SAB-IT, JERMILYN
165		Lab-ang Community School	AO II	PALENG, SHEILA
166		Lawiguen Elem. School	AO II	CARIÑO, FRANZEENE
167		Manganese IS (Nagawa ES)	AO II	MOCYAT, DYESEBEL
168		Oling Elementary School (Oling CS)	AO II	
169		Sayo Primary School	AO II	ASIONG, FAITHLENE JILL
170		Alejandro L. Altiga Sr. ES Simpa PS)	AO II	LOAKAN, MARGILINE
171		Solomon Solano ES (Mambolo CS)	AO II	SIONG, CARMEL
172		Damaso Comiles Elementary School (Tabu ES)	AO II	KIDANGE, VIVIAN
173		Tapsan ES (Paday Com. School)	AO II	
174		Virac Integrated School	AO II	ASUDERA, TWINKLE
	Kabayan			
175		Abucot IS	AO II	JULIANO, SHIELA
176		Adaoay ES	AO II	MATIAS, DINAH
177		Anchukey PS	AO II	DICTAG, MARJO ANN
178		Asokong Pacso ES	AO II	OGNASE, SOFIA
179		James Calabias ES (formerly Asokong Pacso ES-Annex)	AO II	MINAS, JUNAS
180		Awing PS	AO II	LAOYAN, FRONDA
181		Ballay IS	AO II	AMLOS, KRIZA JANELLE
182		Bashoy ES (Bato ES)	AO II	TOBIAS, NIKKI

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183		Batan ES	AO II	BAYAS, FRANCOIS
184		Bio B. Modol ES (Ballay ES - Annex)	AO II	KINGAY, KYRA
185		Chapides ES	AO II	DIRIK, JHAYNEL
186		Duacan PS	AO II	DIAUS, NARCISA
187		Eddet ES	AO II	DOMEREZ, JEVERLYN
188		Kabayan Bo. ES	AO II	DOMAN, WYETH LOAMMI
189		Kabayan Central Integrated School (formerly 135554-Kabayan CS)	AO II	ALVAREZ, HEIDI
190		Lebeng ES	AO II	DEMOT, ROMARIKO
191		Lusod ES	AO II	
192		Mongoto ES	AO II	MARCOS, JENNY
193		Mount Pulag ES	AO II	LIBAG, JENETTE
194		Tamang ES	AO II	DICLAS, REY SHELLA
195		Tawangan ES	AO II	DIMOT, MARITES
196		Tinaleb ES	AO II	ESPARA, DAPHNE ANGELICA
	Kapangan			
197		Ampongot Elementary School	AO II	DAO-AYEN, MERIAM
198		Baguionas Barrio School	AO II	COILAN, TYRIL
199		Balakbak Elementary School	AO II	BEGAWEN, ELLYN
200		Beleng-Belis Elementary School	AO II	BELINO, JULITO
201		Boklaoan Elementary School	AO II	CARIÑO, MYRA
202		Catiaoan Elementary School	AO II	LAO-YAN, MANILYN
203		Cayapes Barrio School	AO II	SAGAYO, ALMA
204		Cuba Barrio School	AO II	OWAO, JONNA
205		Datakan Integrated School	AO II	DAWANG, LOISE MARGARET
206		Gadang Integrated SChool (formerly Gadang ES)	AO II	FILOG, RINALENE
207		Gaswiling Integrated School (formerly 135571-Gaswiling Barrio School)	AO II	ALFREDO, MARY-ANN
208		Kaliwaga Barrio School	AO II	POCLIS, ELLER JOHN
209		Kapangan Central School	AO II	MADALINO, CHRISTLYN
210		Lao-angan Barrio School	AO II	ALIBA, ISABEL
211		Liblibeng Barrio School	AO II	WATAWAT, JORDEN
212		Lomon Elementary School	AO II	BASILIO, JIGIE
213		Longboy Elementary School	AO II	LEGAWEN, JAMILLA
214		Pakawan Elementary School	AO II	CALONG, JAYCEL
215		Paykek Elementary School	AO II	YAN, KINVERLY
216		Pongayan Elementary School	AO II	PANGALIMAN, REBECCA
217		Pudong Elementary School	AO II	BANIWAS, PRECIOUS
218		Sagubo Elementary School	AO II	HONORIO, ARMACITA
219		Taba-ao Integrated School	AO II	TARCELO, ALONA
220		Tadayan Barrio School	AO II	SAGAYO, BRIMA

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221		Tawang Barrio School	AO II	DONATO, SHERYL
222		Toplac Barrio School	AO II	LIWAN, KATHLEEN
223		Ubod Barrio School	AO II	TAM-AWEN, GLYZEL
	Kibungan		AO II	
224		Badeo Barrio School	AO II	GAPAD, JONATHAN
225		Batangan ES	AO II	
226		Bekes ES	AO II	GUALDO, MYLENE
227		Camilo Lucaben ES (Madaymen ES)	AO II	SACLA, FERIBIC
228		Enrique Jose ES (Masala ES)	AO II	DAO-ANIS, MARY GRACE
229		Es-esa S. Alodos ES (Tacadang ES)	AO II	
230		Ewa-Bokes ES	AO II	GUILANDA, FILAME
231		Gasal Bo. School	AO II	ACDANG, GEMNALYN
232		Kibungan CS	AO II	OLISEO, GERLY
233		Lanipew Bo. Sch.	AO II	SIC-OPEN, GINA
234		Legleg Bo. Sch.	AO II	KIMO, JEANETTE
235		Les-eng PS (Batangan Extn. Class)Les-eng Elementary School	AO II	MACARIO, JOLANIE
236		Lubo Integrated School	AO II	CAFONGTAN, DENVER
237		Mocgao Integrated School	AO II	
238		Napsong Barrio School	AO II	PASCADEN, ELIZA VING
239		Pakpakitan ES	AO II	
240		Palina Integrated School	AO II	SALDET, DAISY
241		Polis Bo. ES Poldo Babsa-ay Elementary School (formerly Polis Barrio School)	AO II	BUTIL, RONALYN
242		Saddle ES	AO II	PANTALEON, SHRID
243		Sagpat Integrated School	AO II	FRIAZ, LYRA
244		Sapdaan PS (now Sapdaan Elementary School)	AO II	NGAYAAN, JENNY BELLE
245		Tabbac Barrio School	AO II	TAGUIBA, FEVY
246		Tableo Bo. Sch.(now Tableo Elementary School)	AO II	PAGOY, NARLYN
247		Tacadang Integrated School	AO II	CULLANO, RHODALYN
248		Tonguey-Nalusbo Bo. Sch.	AO II	PALAD-OG, KRIZZEL-AN
	La Trinidad			
249		Don Pulas ES (Alapang-Camp Dangwa ES)	AO II	BAGLAO, ELSA
250		Alno-Kadoorie Elementary School	AO II	BUMAKIL, CAROL
251		Ambiong Elementary School	AO II	PANAYO, ZENAIDA
252		Bahong Elementary School	AO II	ENCIONG, JONA
253		Balili Elementary School	AO II	ALFREDO, JENNILYN

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254		Balukas Elementary School	AO II	SAGANTIYOC, JOSAN
255		Bekkel Elementary School	AO II	POCLIS, JOHN ELLER
256		Benguet SPED Center	AO II	SIBAYAN, JANELLE
257		Bineng Elementary School	AO II	BUGNAY, JANELYN
258		Bodiweng Elem. School	AO II	TAYABAN, JONIELYN
259		Buyagan Elementary School	AO II	LARUAN, JANITH
260		La Trinidad Central School	AO II	PANGESFAN, MERCY ROSE
261		Lamtang Elementary School	AO II	CALUB, KATELYN FLERE
262		Lamut Elementary School	AO II	CALAYON, JERALD
263		Longlong Elementary School	AO II	WAGAYAN, NANCY
264		Lubas Elementary School	AO II	SIMEON, GRETCHEN
265		Pagal Elementary School	AO II	SAB-IT, NHELVES SHEEN
266		Pico Elementary School	AO II	PACLOS, FREDA
267		Puguis Elementary School	AO II	DAMOSLOG, CHRISTINE
268		Tacdian Elementary School	AO II	EUSTAQUIO, LIEZL
269		Talinguroy Elementary School	AO II	DAMASO, JEFFREY
270		Tawang Integrated School (formerly Tawang ES)	AO II	PULQUISO, ELMA
271		Wangal Integrated School (formerly Wangal ES)	AO II	CASTRO, GENEVIEVE
	Mankayan			
272		Am-am Elementary School	AO II	TOLAWAN, JOMARIE
273		Ampontoc PS (Ampontoc-Maduto MC)	AO II	LISAYEN, MARICEL
274		Ayosep ES	AO II	DENGSA, JEMELYN
275		Baguyos Primary School	AO II	RIVA, JOELAN
276		Balili Elementary School	AO II	SAD-AYAN, TEODORA
277		Bato ES (Bato-Kema MC)	AO II	PISAWEN-MAYAO, BRECELLE
278		Bedbed Elementary School	AO II	POSAYEN, VIVIAN
279		Bulalacao Elementary School	AO II	MAURO-TAGANAS, SANDRA
280		Cabacab Elementary School	AO II	MANGINGA, RUTH
281		Cabitin Elementary School	AO II	ABILANG, MERCY FAITH
282		Ca-ew Elementary School	AO II	NABULAY, IRENE
283		Camanpaguey IS	AO II	JOAQUIN, VEMMA JOY
284		Colalo Elementary School	AO II	GALMOTE, ELVIRA
285		Cotcot ES (Cotcot-Dekdek MC)	AO II	BILAG, RHODORA
286		Dagadag ES (Cada PS)	AO II	CARPIO, LILIAN
287		Guinaoang Elementary School	AO II	DOMANAS, JULIA
288		Guiweng PS (Dong-as-Lap-angan) MC	AO II	ALISO, HELYN
289		Kema PS (Bato-Kema MC)	AO II	MENZI, KLEA
290		Lap-angan ES (Suyoc ES-Annex)	AO II	DOMYONG, JUNA GRACE
291		Las-igan Elementary School	AO II	ANGYATAO, ELEONOR
292		Lepanto Elementary School	AO II	CALAPEN, ANFE
293		Mankayan Central School	AO II	ISSIC, LEILA

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294		Mantiyeng Primary School	AO II	TIPAL, JOMELY
295		Marivic Elementary School	AO II	DIAZ, JULIENE
296		Mogao IS	AO II	SAKIWAT, LOMIBA
297		Pacda Elementary School	AO II	PALTIYAN, FRAIDA
298		Paco Elementary School	AO II	PLADIO, SHERWIN
299		Palatong Elementary School	AO II	TOLAWAN, ERFINIA
300		Payeo ES (Payeo PS)	AO II	POSAYEN, MARK
301		Sapid Elementary School	AO II	BINOMNGA, RHEA DIANNE
302		Sayapot PS (Ayosep-Sayapot MC)	AO II	COSTALES, MARJORIE
303		Suyoc Elementary School	AO II	ABLAYAN, VIANNEY
304		Taneg Elementary School	AO II	ULSINO, INTUGAY JESICA
305		Taneg Primary School	AO II	SAGAYO, LARIAN
306		Ugalde Elementary School	AO II	ANTONIO-NGONGOT, SHERRY
307		Ulsino ES (Bekes-Kil-ingan MC)	AO II	DANIO, AIRAH
	Sablan			
308		Sumakey Multi-Grade School (for Amsalsal PS)	AO II	JOSEPH, SHIRLYNE GAY
309		Bayabas MG School (Bayabas ES)	AO II	LENNENG, KRISSIAH ADRIANNE
310		Ebbes Elem. School (Banengbeng)	AO II	MARCELO, ARTEMIO
311		Jose Gonzales ES (Bagong ES)	AO II	PACIO, ZENY
312		Mating Mang-osan ES (Banangan ES)	AO II	BAWING, GRACE
313		Michael G. Angel ES (Kamog ES)	AO II	BAUTISTA, ELRODIZA
314		Omas Ampaguey Integrated School (formerly 135672-Omas Ampaguey ES)	AO II	SILVERIO, JIM
315		Palali Elementary School	AO II	WAJ-CHINA, LOUIE GINA
316		Pappa Multi-Grade School	AO II	PAL-ANG, JUSTIN JOSEPH
317		Sablan Central School	AO II	CACATIAN, MONALIE
318		Talete MG School	AO II	GALLARDO, FEBRONIA
319		Taya MG School	AO II	LUNIO, MARILYN
320		Yabyabuan MG School	AO II	
	Tuba			
321		Andolor Elementary School	AO II	TUGUINAY, JESSIEBELLE
322		Asin Elementary School	AO II	CALLISEN, GRACETY
323		Batuan Elementary School	AO II	BISMONTE, ISHMAEL AARON
324		Besong Saddle Elementary School	AO II	CALAWA, RAFFY
325		Camp 3 Elementary School	AO II	
326		Camp 4 Elementary School	AO II	CAEL, ANNABEL
327		Camp 6 Elementary School	AO II	AFIDCHAO, MARIA ISABEL
328		Gavino Palaoag Elementary School	AO II	BEGSENG, EMILY

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329		Gilbert Semon Elementary School	AO II	LEON, JILL CHARLENE
330		Indaoac Elementary School	AO II	R., ARSENIO
331		Kabuyao Elementary School	AO II	OFOOB, KIMBERLY
332		Kiwas Integrated School	AO II	VILLEGAS, KAREEN
333		Klondykes Elementary School	AO II	VALDEZ, IRISH NIKKA
334		Labney PS (Lubas ES Annex)	AO II	DAPNISAN, ROSE-AN
335		Ligay Elementary School	AO II	BASILIO, EDRIAN
336		Lubas Elementary School	AO II	QUITLE, MICHELLE
337		Mariano Sabarino Elem. School	AO II	AGSISIYO, IRESH
338		Miguel Palispis Integrated School	AO II	PEG-ANG, ORBIN
339		Nangalisan Elementary School	AO II	PASOL, JEZEBEL
340		Paran Laruan Elementary School	AO II	BACBAC, CHARITY
341		Piminggan Elementary School	AO II	GUDAYEN, GLENDA
342		Poyopoy Elementary School	AO II	CAWAS, HARRUEL BRYSE
343		Saguitlang Integrated School	AO II	ABES, DAISY
344		Salpang Elementary School	AO II	SAGSAKHO, RIZA LEIGH
345		San Pascual Elementary School	AO II	LOCLOC, MICHELLE
346		Sioco Carino Elementary School	AO II	LOQUITAN, GWEBDOLINE
347		Tagadi Housing Elementary School	AO II	CABILLAN, REBECA
348		Taloy Norte Elementary School	AO II	DIONISIO-GAWEC, DAISY
349		Taloy Sur Elementary School	AO II	SANTOS, ANA MAIRIAM
350		Torre Elementary School	AO II	MONTINO, JONALIE
351		Toybongan Elementary School	AO II	ROSANA, DIVINE
352		Tuba Central School	AO II	GAYASO, JONALYN
353		Yagyagan Elementary School	AO II	ALLIDEM, CAMILLE
	Tublay			
354		Albis Elementary School	AO II	DUMASING, JOVINA
355		Ambongdolan Elementary School	AO II	PANICO, MARYBELLE
356		Baayan Elementary School	AO II	CELINO, EUFRALYN
357		Becday Chasoras Lamsis Integrated School (formerly Becday Chasoras Lamsis ES)	AO II	BANDIWAN, AMY
358		Balangabang Elementary School	AO II	TICQUE, FILLIAN FAITH
359		Basil Elementary School	AO II	BULASAO, NOEME
360		Ciriaco Magno Elementary School (Belong - Sayatan MC)	AO II	KIMPA-OY, LORMA
361		Dackias Elementary School (Tuel ES)	AO II	QUINUAN, BERLYN GRACE
362		Dorencio Elementary School (Coroz ES)	AO II	OLILA, KRISELLE
363		Langbis Primary School	AO II	GOMEYAC, JESSABEL

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364		Luisa Becka Elementary School (Labey ES)	AO II	SACPA, ROXANNE
365		Mamuyod Elementary School	AO II	ARIOLA, RODELYNE
366		Moran Elementary School	AO II	CURIMAN, WENDY
367		Palew Elementary School (Paoad ES - Annex)	AO II	PULAC, JAYFERD
368		Pangablan Elementary School (Basil ES Annex)	AO II	EMPER, KYRA
369		Paoad Elementary School	AO II	OLAY, CAIVER
370		Pontino Elementary School	AO II	SORIANO, CHRISTIAN KEITH
371		Sto. Niño Elementary School (Coroz ES - Annex)	AO II	JOSE, JOCELYN
372		Tublay Central Elementary School	AO II	DULNUAN, SHARMAINE
	District	**Secondary School Name**		
	Atok			
373		Atok National High School	AO II	CADIAS, ESPERANZA
374		Camp 30 National High School	AO II	TONY, GENAR
375		Franklin Guy Haight NHS	AO II	JUAN, PRISCILLA
	Bakun			
376		Ampusongan National High School	AO II	PONGDAD, ALPHA MAE
377		Kayapa National High School (formerly Ampusongan National High School Annex)	AO II	TUBBAY, JIMAIDA
378		Bakun National High School	AO II	MUNOZ, LEVENEE
379		Sinacbat National High School (formerly Bakun National High School-Extension)	AO II	PANIKI, ISHALYN
	Bokod		AO II	
380		Bokod National High School	AO II	DIO-AL, LOVIMEE MARIE
381		Ambangeg National High School	AO II	MELTON, ROLDAN
382		Daklan National High School	AO II	QUIRINO, ARIANNE JOY
383		Ambuklao National High School (formerly Tublay School of Home Industries-Annex)	AO II	OLDICO, MONALIE
	Buguias			
384		Bangao National High School	AO II	PACULAN, WINEFREDA
385		Buguias National High School	AO II	
386		Catlubong National High School	AO II	CAMTI, JHONTON
387		Loo National High School (formerly Buguias NHS-Loo Extension)	AO II	ANTONIO, BRIGETTE
388		Sinipsip National High School	AO II	BOAGING, LOIDA

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389		Natubleng NHS (formerly Sinipsip NHS-Natubleng Ext'n)	AO II	SAGANDOY, KEJZHYL
	Itogon I			
390		Alejo M. Pacalso Memorial National High School	AO II	MYRA CUPATAN
391		Binga National High School	AO II	GALASGAS, DONDIE
392		Trazon S. Fianza Sr. National High School (formerly Fianza Memorial NHS)	AO II	LICTAG, CLAIRE
393		Loacan National High School (formerly Alejo MPMNHS Annex-Loacan)	AO II	KIMBES, JEAN
	Itogon II			
394		Ampucao National High School	AO II	CASLANGAN, FERLYN
395		Laurencio Fianza National High School	AO II	LABUANAN, AIZA JANE
396		Bantic National High School	AO II	
	Kabayan			
397		Adaoay National High School	AO II	BOAC, JEMIMA
398		Kamora National High School	AO II	ALUMIT, ARRIANNE MAE
399		Tawangan-Lusod National High School	AO II	LUCIAP, SHELANIE
	Kapangan			
400		Gov. Bado Dangwa Agro-Industrial School (GBDAIS)	AO II	
401		Kapangan Central National High School	AO II	AQUINO, JOVELYN
402		Kapangan National High School	AO II	PACATIW, GRAIL
	Kibungan			
403		Kibungan National High School	AO II	GAPAD, JONALYN
404		Madaymen National High School	AO II	TANAS, OMEGA
405				
	La Trinidad			
406		Ambiong National High School	AO II	DANGSI, ALJEN
407		Benguet National High School	AO II	CUYAN, ROCHELLE
408		Alno National High School (formerly Benguet National High School- Annex)	AO II	WAKAT, ANGELICA
409		Bineng National High School (formerly Benguet National High School- Annex)	AO II	TOMIN, DONESIA
410		Puguis National High School (formerly Benguet NHS- Annex)	AO II	ASIONG, NOVELYN
411		Cordillera Regional Science High School	AO II	LAGASCA, MARIA SUZZETTE

412		Eastern La Trinidad National High School	AO II	CONCEPCION, GERALDINE
413		La Trinidad National High School	AO II	BALWANG, JACQUELINE
	Mankayan			
414		Balili National High School	AO II	AGSAWAL, MAUREEN
415		Cabacab National High School (formerly Balili NHS-Annex)	AO II	IBAG, RIZALINA
416		Bedbed National High School	AO II	AGLIPAY, APRYL
417		Bulalacao National High School	AO II	DOCYOGEN, JOAN
418		Cabiten National High School	AO II	KIDLO, SHALLIMAR
419		Guinaoang National High School	AO II	MORESTO, RUBY ANN G.
420		Lepanto National High School	AO II	SUNI, JERRYZEL
421		Mankayan National High School	AO II	ABIAOD, LARISSA
422		Tabio National High School (formerly Lepanto NHS Annex - Palatong)	AO II	VELASCO, ROMMEL
	Sablan			
423		Sablan National High School	AO II	PILAY, ARIEL
	Tuba		AO II	
424		Evelio Javier Memorial National High School	AO II	TICAN, JOSHUA
425		Marcelo Marquez National High School (formerly Evelio Javier Memorial NHS- Annex)	AO II	DOMINGO, DESIREE
426		Taloy Sur National High School (formerly Tuba NHS Annex - Taloy Sur)	AO II	MELISSA S. PATRAS
427		Tuba Central National High School	AO II	POCDIHON, GWEN
428		Tuba National High School	AO II	OSTREA, KIMBERLY JADE
429		Twin Peaks National High School	AO II	MOLTIO, GENEVIEVE
	Tublay			
430		Tublay National Trade High School	AO II	TICQUE, APRIL
		Tublay School of Home Industries	AO II	ALINGBAS, MELODY

Division Personnel, Resource Person and TWG

Schools Division Superintendent	Carmel F. Meris
Asst. Schools Division Superintendent	Nover Keithley S. Mente
SGDO Chief	Lucio B. Alawas
Admin Officer V - Admin	Mahal M. Rifani
Admin Officer V - Budget	Florabel E. Buclay

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Accountant III	Florinda C. Pagoy
Administrative Officer IV - Procurement	Edralyn Ganga
Administrative Officer IV - Personnel	Mel W. Alingbas
Administrative Officer IV - Supply	Florabel C. Balanon
Administrative Officer IV - Cashier	Joyce B. Gavino
Administrative Officer IV - Records	Melvin Alfredo
PMT & Inspectorate Team:	Jordan Mendoza
	Jayb Ngateg
	Jonalyn Elias
	Nerissa I. Barbosa
PMT:	Charmaigne Nonog
	Rujim Palayao
	Violy Nang-is
	Aiza L. Man-nera
Resource Persons	Richard H. Kinnud
	Atty. Kyth B. Pallogan
	Kristine M. Napeek
	Steve P. Tawanna
	Jayvielyn E. Lazaga
	Ronald Malafu
	Atty Janelle Doga-ong

LIST OF FIELD FINANCE PERSONNEL				
	District	**Name of Personnel**	**Positon**	**Schools**
1	ATOK	COILAN, SHARMAINE	Administrative Assistant III	Camp 30 ES
2		MAGSIANO, FATIMA	Administrative Assistant III	Celo Haight NHS
3		ANONGOS, LENY	Administrative Assistant II	Cagui-ing IS
4	BAKUN	YAP-INGEW, FELY	Administrative Assistant II	Cadsi-Amoy ES
5		BENNY, RODNIE	Administrative Assistant III	Sinacbat ES
6		DALGIS, GRAYZA	Administrative Assistant III	Bagtangan ES
7		VALDEZ, JOCELIA	Administrative Assistant II	Sinacbat NHS
8		PENGI, XYRA MAE	Administrative Assistant II	Bakun NHS
9		MALAG, FEVELYN	Administrative Assistant III	Ampusongan ES
10	BOKOD	BILLIONES, JOHN	Administrative Assistant III	Daklan ES
11		KIDMANO, HAYLEE	Administrative Assistant III	Ekip ES
12		PA-AY, JACKERY	Administrative Assistant II	Ambuklao NHS
13		TORIBIO, ANGELICA	Administrative Assistant III	Bokod CS
14		LINGBANAN, RONABEL	Administrative Assistant III	Ambangeg NHS

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15		BOGUITE, GERALDINE	Administrative Assistant III	Ambuklao ES
16		DIMAS, CARLA	Administrative Assistant III	Ambangeg ES
17	BUGUIAS	BAIWES, ROGER	Administrative Assistant II	Natubleng NHS
18		CATUBAG, JANET	Administrative Assistant III	Abatan ES
19		PACITENG, JOCELYN	Administrative Assistant III	Bekes ES
20		PISTOLA, MELHAM	Administrative Assistant III	Buguias CS
21		GANASI, RODEN	Administrative Assistant II	Bangao NHS
22		AGAYAO, MAYIA	Administrative Assistant II	Bot-oan ES
23		VALDEZ, LUCIA	Administrative Assistant III	Sinipsip NHS
24		CACDAC, ELMA	Administrative Assistant II	Catlubong NHS
		DIANO, BRYAN	Administrative Assistant II	Loo ES
25	ITOGON I	LICTAG, JEMMA	Administrative Assistant III	Jose F. Opiles ES
26		NABAYSAR, MALUZ	Administrative Assistant II	Trazon S. Fianza Sr. NHS
27		ATIW, VENUS	Administrative Assistant II	Loacan NHS
28		BENALDO, MYRA	Administrative Assistant II	Binga NHS
29		CUPATAN, CASSANDRA	Administrative Assistant III	Tuding ES
30		BUMAKIL, ROSSANA	Administrative Assistant III	
31	ITOGON II	ANAYASAN, JANNO	Administrative Assistant II	Laurencio Fianza NHS
32		COS-EG, HANSON	Administrative Assistant III	Manganese IS
33		WACLIN, JENNIFER	Administrative Assistant II	Balatoc ES
34		SOLIABAN, APRIL	Administrative Assistant III	Lawiguen ES
35		TANONGON, GWENA	Administrative Assistant II	Ampucao NHS
36	KABAYAN	MABLAY, RACHEL	Administrative Assistant III	Duacan PS
37		ALADOG, NOEME	Administrative Assistant III	Kabayan CIS
38		MASING, RACQUEL	Administrative Assistant II	Tawangan-Lusod NHS
39		NEMO, NELMA	Administrative Assistant II	Abucot IS
40		SUMALI, KARINA	Administrative Assistant II	Adaoay NHS

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41		BARENA, SHERYL	Administrative Assistant II	Adoay ES
42	KAPANGAN	CURA, JENALYN	Administrative Assistant III	Kapangan CS
43		GOMEZ, WILMARIE	Administrative Assistant III	Sagubo ES
44		TUNGPALAN, JOAN	Administrative Assistant III	Lomon ES
45		TACIO, LUZVIMINDA	Administrative Assistant II	Taba-ao IS
46		BAY-AN, JULIE	Administrative Assistant II	Kapangan Central NHS
47		DELIAN, DIONESIA	Administrative Assistant II	Kapangan NHS
48	KIBUNGAN	DONGGA-AS, MARISSA	Administrative Assistant II	Sagpat IS
49		FHERLYN BALANCIA	Administrative Assistant III	Saddle ES
50		KIMO, JEANNEATTE	Administrative Assistant III	Kibungan CS
51		DAY-AS, JEFFER	Administrative Assistant III	
52		JONATHAN GAPAD	Administrative Officer II	
53	LA TRINIDAD	GALASGAS, ARACELI	Administrative Assistant II	Cordillera Science NHS
54		TOMIN, DONESIA	Administrative Assistant II	Bineng NHS
55		OMALIO, KAREN	Administrative Assistant III	Benguet SPED Center
56		ARINGAY, RONALD ALLAN	Administrative Assistant II	
57		GAY-AS, HYDRA	Administrative Assistant III	Balili ES
58		CA-ASI, TRICIA CAMILLE	Administrative Assistant III	Don Pulas ES
59		ASWIT, MARJORIE	Administrative Assistant II	Eastern La Trinidad NHS
60	MANKAYAN	SACLET, ANGELITA	Administrative Assistant III	
61		BALLADA, JEZRE	Administrative Assistant II	Bulalacao NHS
62		BOGNALEN, DESIREE	Administrative Assistant II	Tabio NHS
63		NALICAO, VENUS	Administrative Assistant II	Guinaoang NHS
64		DEL-ISEN, EDRINE JAE	Administrative Assistant III	Colalo ES
65		ANONGOS, ROXAN	Administrative Assistant III	Cabacab NHS
66		PINANGAT, MARINELL JOAN	Administrative Assistant II	Bulalacao ES
67		EDAY, MERCY	Administrative Assistant III	Balili ES

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68		UGALDE, JARRIET	Administrative Assistant II	Balili NHS
69		BITAYAN, DHEANN	Administrative Assistant III	Mankayan CS
70	SABLAN	GANG-GANGAN, NANCY	Administrative Assistant III	Mating Mang-osan ES
71		BAYENG, MARITES	Administrative Assistant II	
72	TUBA	AGNAONAO, JEOBEN	Administrative Assistant II	Tuba Central NHS
73		BAÑEZ, DONNA CLAIRE	Administrative Assistant III	Evelio Javier Memorial NHS
74		LONTOC, BRINALYN	Administrative Assistant III	
75		VALDEZ, KRISLINE	Administrative Assistant II	Taloy Sur NHS
76		PALADSIK, LORNA	Administrative Assistant II	
77		DOSDOS, KYMBERLY	Administrative Assistant II	Twin Peaks NHS
78		TOGANA, TROJAN	Administrative Assistant III	
79		QUINES, LIEZL	Administrative Assistant II	Marcelo Marquez NHS
80		BANDALA, JOSEPHINE	Administrative Assistant III	
81	TUBLAY	DIG-O, JULIUS	Administrative Assistant III	Paoad ES
82		APLAT, MERRYGEL	Administrative Assistant III	Albis ES